



**RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY  
REQUEST FOR QUALIFICATIONS  
FOR  
GRANT WRITING SERVICES  
FUNDING NEEDS ANALYSIS\STRATEGIC OUTREACH AND GRANT FUNDING  
RESEARCH (RFQ NO. 2018-02-A)  
GRANT WRITING SERVICES (RFQ NO. 2018-02- B)**

**RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY  
2001 BROADWAY, SUITE 300  
RIVIERA BEACH, FL 33404**

**Attention:** Annetta Jenkins  
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The Riviera Beach Community Redevelopment Agency (CRA) invites qualified firms or individuals to submit qualifications to provide professional-level Grant Writing Services. The Riviera Beach Community Redevelopment Agency desires to identify grant proposal writers to be engaged on an “as needed” basis at the direction of the Riviera Beach CRA. *Selected consultants cannot compete against the Riviera Beach CRA by submitting their own or aiding another institution or individual in the submission of a grant proposal for the same grant application.*

This solicitation provides guidelines for submission and outlines the essential services desired for the engagement. Proposals will be accepted at the **Riviera Beach Community Redevelopment Agency, 2001 Broadway, Suite #300, Riviera Beach, FL 33404, until Thursday, July 19, 2018, at 4:00 p.m. EST.**

**Late submittals will not be accepted or considered.**

This Public Solicitation document, including a scope of services, may be obtained at the **Riviera Beach Community Redevelopment Agency, 2001 Broadway, Suite #300, Riviera Beach, FL 33404**

Additionally, the solicitation may be obtained by visiting the CRA website at <http://www.rbkra.com/doing-business-with-rbkra/>.

Responses shall be prepared, addressed and submitted in compliance with the instructions set forth in the solicitation documents. Riviera Beach CRA reserves the right to reject any or all submittals and to waive technicalities, if such measures are deemed appropriate and in the best interest of the CRA.

Interested parties may respond to one, several, or all of the services requested. With each service requested, the Qualifier must provide two (2) original copies and seven (7) digital copies on individual CDs\DVDs\USBs of the Statement of Qualification proposals for the stated services. Each proposal shall be submitted no later than **4:00 pm on Thursday, July 19, 2018, to Riviera**

**Beach Community Redevelopment Agency, 2001 Broadway, Suite #300, Riviera Beach, FL 33404.**

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