

**2. APPROVAL OF CONSULTANTS'/VENDORS' INVOICES
(ATTACHMENT - #2)**

Professional Services Invoices for Board Approval

Anderson & Carr		500.00
City of Riviera Beach		21,865.32
Florida Court Reporting		469.20
Florida Fishing Academy, Inc.		2,500.00
J. Michael Haygood		10,621.20
Links	90.00	
	315.00	
	270.00	
	<u>180.00</u>	855.00
Misselhorn Media		427.50
Nexmill		2,616.50
S.F. Holden		2,250.00
The Palm Beach COUNSULTING GROUP, LLC		6,487.50
Tree Huggers Landscaping & Nursery, LLC		<u>4,198.43</u>
		<u>\$ 52,790.65</u>

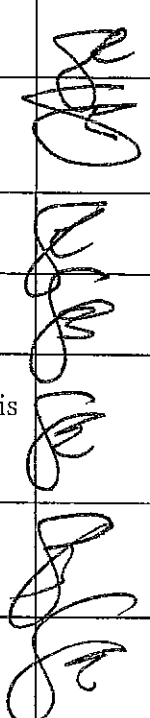
Riviera Beach CRA Payment Authorization Checklist

Vendor Name: Anderson Carr - Continuing Services Contract

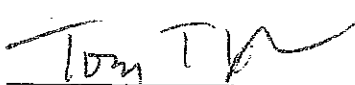
Control No.: _____ Invoice No.: 212 0224


Invoice Date: April 30, 2012 Payment Amount: \$ 500.

Project Supervisor/Responsible Official: Scott Blanc

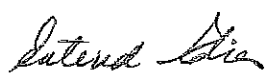
	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed ?	
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope ?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received ?	
<input checked="" type="checkbox"/> If final payment, have all deliverables been received ?	
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ?	
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

The invoice and supporting documentation have been reviewed and it is approved for payment.


 Approving Authority


 Date: _____

Payment approved by the Board of Commissioners by Motion No. _____ or the Consent Agenda, at its meeting on _____. (If applicable)



INVOICE

ANDERSON & CARR, INC. RECEIVED

Appraisers & Realtors

521 South Olive Avenue
West Palm Beach, Florida 33401
E-Mail: mail@andersoncarr.com
www.andersoncarr.com
(561) 833-1661
(561) 833-0234 FAX
Tax ID. #59-0568311

RIVIERA BEACH COMMUNITY
REDEVELOPMENT AGENCY

April 30, 2012

Quality Service Since 1947

Scott Evans, AICP
Director of Planning
Riviera Beach Community Redevelopment Agency
2001 Broadway, Suite 300
Riviera Beach, FL 33404

ON ACCOUNT WITH:

Anderson & Carr, Inc.
521 South Olive Avenue
West Palm Beach, Florida 33401

Appraisal Services:

Vacant commercial lot
29 West 16th Street
Riviera Beach, FL 33404
Re: Riviera Beach CRA
Our File/Invoice No.: 2120224.000v

Total Fee: \$ 500.00

Please reference our file/invoice number on your payment.

THANK YOU.

RBB/CAB:cmp

A-33404
T-15
Ex. 0

Riviera Beach CRA Payment Authorization Checklist

Vendor Name: City of Riviera Beach

Control No.: _____ Invoice No.: 23161951

Invoice Date: 6/8/12 Payment Amount: \$ 21,865.³²

Project Supervisor/Responsible Official: Annetta Jenkins

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed ?	<i>A Jenkins</i>
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope ?	<i>A Jenkins</i>
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received ?	<i>A Jenkins</i>
<input type="checkbox"/> If final payment, have all deliverables been received ?	—
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ?	<i>A Jenkins</i>
<input type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	—
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	<i>A Jenkins</i>
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	<i>A Jenkins</i>

The invoice and supporting documentation have been reviewed and it is approved for payment.

Approving Authority

Date: _____

<input type="checkbox"/> Payment approved by the Board of Commissioners by Motion No. _____ or the Consent Agenda, at its meeting on _____. (If applicable)

CITY OF RIVIERA BEACH



OFFICE OF
BILLING & COLLECTION

P.O. BOX 9757

RIVIERA BEACH, FLORIDA 33419
(561) 845-4050
FAX (561) 845-8843

***** I N V O I C E *****

Page 1

RIVIERA BEACH C.R.A.
2001 BROADWAY SUITE 300

RIVIERA BEACH, FL 33404

INVOICE NO: 23161951 TERMS: NET 30 DAYS CUSTOMER NO: 9022
INVOICE DT: 06/08/12 DUE DT: 07/09/12 REFERENCE:

LINE DESCRIPTION	QTY	PRICE	TOTAL
1 POLICE SERVICES: APRIL 2012	1.00	10,932.6600	10,932.66
2 POLICE SERVICES: MAY 2012	1.00	10,932.6600	10,932.66
		SUBTOTAL:	21,865.32
		INVOICE DUE:	21,865.32

Riviera Beach CRA Payment Authorization Checklist

Vendor Name: Florida Court Reporting
 Control No.: Res 2012-06 Invoice No.: 147359
 Invoice Date: 6/1/12 Payment Amount: \$ 469.20
 Project Supervisor/Responsible Official: Darlene Hatcher

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed ?	<i>DAH</i>
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope ?	<i>DAH</i>
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received ?	<i>DAH</i>
<input checked="" type="checkbox"/> If final payment, have all deliverables been received ?	<u> </u>
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ?	<i>B. Brantley</i>
<input type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	<u> </u>
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	<i>B. Brantley</i>
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	<i>B. Brantley</i>

The invoice and supporting documentation have been reviewed and it is approved for payment.

Tom J. R.
 Approving Authority

Date: _____

Balance after this pymt \$ 10,753.60

Payment approved by the Board of Commissioners by Motion No. _____ or the Consent Agenda, at its meeting on _____. (If applicable)

Darlene Hatcher

INVOICE

Florida Court Reporting
 2161 Palm Beach Lakes Blvd.
 Suite 302
 West Palm Beach FL 33409
 Phone:561-689-0999 Fax:561-689-2899

Invoice No.	Invoice Date	Job No.
147359	6/1/2012	97782
Job Date	Case No.	
5/23/2012		
Case Name		
Riviera Beach Community Redevelopment Agency		
Payment Terms		
Due upon receipt		

Tony Brown, Executive Director
 Riviera Beach Community Redevelopment Agency
 2001 Broadway
 Suite 300
 Riviera Beach FL 33404

Transcript of the proceedings:				
CRA meeting	92.00	Pages	@	6.00
Discount				-82.80
				-82.80
	TOTAL DUE >>>			\$469.20

We appreciate your business!

Past due balance in excess of 30 days shall bear interest at the maximum rate allowable by law. Client agrees to pay all costs of collection, including attorney's fees.

(-) Payments/Credits:	0.00
(+) Finance Charges/Debits:	0.00
(=) New Balance:	469.20

RECEIVED

RIVIERA BEACH COMMUNITY
 REDEVELOPMENT AGENCY

Tax ID: 65-0466508

Phone: 561-844-3408 Fax:561-881-8043

Please detach bottom portion and return with payment.

Tony Brown, Executive Director
 Riviera Beach Community Redevelopment Agency
 2001 Broadway
 Suite 300
 Riviera Beach FL 33404

Job No. : 97782 BU ID : WPB
 Case No. :
 Case Name : Riviera Beach Community Redevelopment Agency
 Invoice No. : 147359 Invoice Date : 6/1/2012
Total Due : \$ 469.20

Remit To: **Florida Court Reporting**
2161 Palm Beach Lakes Blvd.
Suite 302
West Palm Beach FL 33409

PAYMENT WITH CREDIT CARD				
Cardholder's Name: _____				
Card Number: _____				
Exp. Date: _____		Phone#: _____		
Billing Address: _____				
Zip: _____		Card Security Code: _____		
Amount to Charge: _____				
Cardholder's Signature: _____				


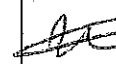

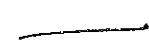


Riviera Beach CRA Payment Authorization Checklist

Vendor Name: Florida Fishing Academy

Control No.: _____ Invoice No.: 004

Invoice Date: 5/30/12 Payment Amount: \$ 2,500

Project Supervisor/Responsible Official: T. N. Thomas

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed ?	
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope ?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received ?	
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<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

The invoice and supporting documentation have been reviewed and it is approved for payment.

Tony T. K

Approving Authority

Date: 6/4/12

Balance after this pymt \$ 17,500 -

Payment approved by the Board of Commissioners by Motion No. _____ or the Consent Agenda, at its meeting on _____ . (If applicable)

Entered via



INVOICE

Florida Fishing Academy
 7067 Peninsula Court
 Lake Worth, Fla. 33467
 Phone (561) 740-7227 Fax (561) 963-2773

INVOICE #004
 DATE: MAY 30, 2012

TO:
 Riviera Beach Community Redevelopment Agency
 2001 Broadway #300
 Riviera Beach, FL 33404
 Ph. 561-844-3408, Fax 561-881-8043
 Att: Toccarra Thomas

FOR:
 Month of May

DESCRIPTION	Service Dates	AMOUNT DUE
Services rendered Note: Refer to Monthly Report	April 25, 2012 to May 27	\$2,500
		\$2,500

Class Overview

31 Full scholarships where given to Riviera residents

4/28 Fishing Camp

- Our students the shore of Bicentennial Park

5/5 Fishing and Snorkeling

- Our students snorkeled the logon at Bicentennial Park. They found starfish, sea urchins and sea cucumbers. They finished the day by fishing.

5/12 Class was cancelled due to weather

- High winds and rain made it dangerous for our students

5/19 Assessable Event/Snorkeling

- Our disabled students fished the shores of Bicentennial Park
- Due to weather, our snorkeling trip was cancelled and we fished the beach at Bicentennial Park until the rain started.

5/26 Kayaking

- Students participated in a morning trip and an afternoon trip kayaking to Peanut Island. Due to bad weather recently, we changed our class schedule to the morning. However, not all of our students where notified and some arrived at 1:00 pm. Therefore, we took a second trip to Peanut Island.

Make all checks payable to **Florida Fishing Academy**

Thank you for your business!



ATTN: Toccarra Nicole Thomas, AICP
Riviera Beach CRA
2001 Broadway STE 300
Riviera Beach FL, 33404

Re: Report for May 2012

Hi Toccarra,

We are deep in the scheduling phase of summer. We are working on a partnership with Parks and Recreation to teach at Tate Community Center, which is a bonus for the residents. A number of them will attend summer activities at the park. We have submitted our driver's license to be able to drive a Parks and Recreation's van. Through our partnership with the YMCA, we will be teaching five classes this summer at My Choice CDI. We have scheduled their students to attend three activities at Bicentennial Park. We just completed a commercial for the program with Councilwoman Billie Brooks. It will be truly a busy but exciting summer.

Due to a number of afternoon showers and thunderstorms, we have changed our schedule to Saturdays from 9 am to 12 pm. May contained one holiday weekend and three regular Saturdays. Therefore, we should have served only 30 students. Despite the bad weather, we still had 31 Riviera residents attend.

Summary of Students

- **31 Full scholarships where given to Riviera residents**

List of Staff

- **Richard Brochu** attended 2 sessions
- **Robert Cawood** attended 6 sessions

List of Academy Volunteers

- We had 15.75 volunteer hours

Scholine	Janel
Dycarius	Reid

Locations Serviced

- Riviera Beach Marina
- Bicentennial Park
- Boys and Girls Club

Monthly Community Event Preparation

Planning took place with

- Robert Cawood
- Rich Brochu
- Aladia Franks
- Fred Eisinger

Post-Monthly Community Event Report

Our event was our first assessable event. We had seven students with an educational disability. We fished the shores of Bicentennial Park.

List of additional Community Partners (classes)

- Boys and Girls Club
- Youth Empowerment Center
- Cub Scouts
- Riviera Beach CRA
- Riviera Beach Marina Staff
- Atkins Tender Loving Care
- My Choice CDI

Bimonthly Shore and Waterway Cleanup

- Cleaned glass from the shoreline of Bicentennial Park.

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Thank you,

Captain Richard Brochu
Executive Director
Florida Fishing Academy, Inc
7067 Peninsula Court
Lake Worth, FL 33467
561-740-7227

J. Michael Haygood, P.A.

Invoice allocation for FY 2011-12

<u>Date</u>	<u>Hours</u>	<u>Amount</u>	<u>Redevelopment Projects</u>				<u>Redevelopment Projects others</u>	<u>Redevelopment Programs</u>	<u>Legal/ Lawsuits</u>	<u>Riviera Beach CDC</u>	<u>Total</u>
			<u>Admin</u>	<u>Marina</u>	<u>Ocean Mall</u>	<u>Legal/ Lawsuits</u>					
October 2011	32.65	\$ 8,652.25	\$ 4,134.00	4,120.75		291.50			106.00	\$ 8,652.25	
November 2011	29.8	\$ 7,897.00	\$ 6,545.50		1,351.50					\$ 7,897.00	
December 2011	25.85	\$ 6,850.25	\$ 5,843.25	848.00					159.00	\$ 6,850.25	
January 2012	28.8	\$ 7,632.00	\$ 5,035.00				1,484.00		1,113.00	\$ 7,632.00	
February 2012	26.45	\$ 7,009.25	\$ 5,578.25				1,007.00		424.00	\$ 7,009.25	
March 2012	36.4	\$ 9,646.00	\$ 5,088.00	3,127.00	715.50					\$ 8,930.50	
April 2012	38.1	\$ 10,096.50	\$ 4,187.00	3,286.00	265.00			901.00	1,457.50	\$ 10,096.50	
May 2012	40.08	\$ 10,621.20	\$ 5,201.95	2,928.25	1,802.00				689.00	\$ 10,621.20	
June 2012		\$ -	\$ -							\$ -	
August 2012		\$ -	\$ -							\$ -	
September 2012		\$ -								\$ -	
	258.13	\$ 68,404.45	\$ 41,612.95	\$ 14,310.00	\$ 4,134.00	\$ 291.50	\$ 2,491.00	\$ 901.00	\$ 3,948.50	\$ 67,688.95	

Prepared by: Elia E. Pasarell

J. MICHAEL HAYGOOD, P.A.
ATTORNEY AT LAW

1551 Forum Place
Suite 400-B
West Palm Beach, FL 33401

Mailing Address:
P.O. Box 3183
West Palm Beach, FL 33402-3183
Tel: 561-684-8311
Fax: 561-684-9380
E-Mail: haygood_bellsouth.net

June 12, 2012

Tony Brown
Executive Director
Riviera Beach CRA
Bank of America Financial Centre
Riviera Beach, FL 33404

For Professional Services Rendered:

GENERAL SERVICES

05/01/2012	Meeting with CRA staff re: agenda review.	.5 hours	\$132.50
05/01/2012	Preparation of resolution approving Interlocal.	.83 hours	\$219.95
05/01/2012	Preparation of purchase and sale agreement for 16 th Street property.	1.7 hours	\$450.50
05/03/2012	Preparation of agenda items: revised Treehugers agreement and resolution authorizing execution; preparation of resolution authorizing execution and finalized agreement for Catalyst; telephone conference with Beck boats; finalized agreement for purchase and sale.	3.5 hours	\$927.50
05/03/2012	Meeting with Commissioner Brooks.	.90 hours	\$238.50
05/04/2012	Preparation of resolution authorizing Sale of 16 th Street property.	.8 hours	\$212.00
05/10/2012	Draft of revised Executive Director Agreement.	1.8 hours	\$477.00

J. MICHAEL HAYGOOD, P.A.
ATTORNEY AT LAW

05/19/2012	Telephone conference with Tony Brown; revised proposed ED contract.	1.4 hours	\$371.00
05/23/2012	Attendance at CRA meeting..	3.0 hours	\$795.00
05/24/2012	Attendance at EDT meeting with CRA staff.	2.1 hours	\$556.50
05/25/2012	Research Sunshine Law.	2.3 hours	\$609.50
05/29/2012	Telephone conference with CRA staff re: legal status of various issues.	.8 hours	\$212.00
	Subtotal		\$5,201.95

MARINA DEVELOPMENT

05/01/2012	Meeting with Tony Brown re: Marina development.	.75 hours	\$198.75
05/17/2012	Draft of proposed construction management contract with Gilbane.	4.5 hours	\$1,192.50
05/18/2012	Review of proposed scope f services for TCRPC; telephone conference with Tony Brown.	1.5 hours	\$397.50
05/21/2012	Review of proposed resolution and Interlocal for grants for public markets.	.8 hours	\$212.00
05/23/2012	Review of revisions to proposed agreement with Gilbane. .	1.1 hours	\$291.50
05/31/2012	Review of title for Bicentennial Park and preparation of letter to FIND re: application for Bicentennial Park improvements.	2.4 hours	\$636.00
	Subtotal		\$2,928.25

CDC

05/03/2012	Finalized and filed CDC Articles of Incorporation and bylaws.	2.6 hours	\$689.00
	Subtotal		\$689.00

J. MICHAEL HAYGOOD, P.A.
ATTORNEY AT LAW

OCEAN MALL DEVELOPMENT

05/04/2012	Review and revised proposed letters of default to OMRD; review of lease and DDA..	1.8 hours	\$477.00
05/07/2012	Meeting with Pam Ryan.	1.4 hours	\$371.00
05/09/2012	Meeting with Ocean mall Lender and City/CRA staff..	3.6 hours	\$954.00

Subtotal **\$1,802.00**

Total Due: \$10,621.20






Riviera Beach CRA Payment Authorization Checklist

Vendor Name: Links Design & Print

Control No.: _____ Invoice No.: 1613

Invoice Date: 3/23/12 Payment Amount: \$ 90.00

Project Supervisor/Responsible Official: T.N. Thomas

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed ?	
<input type="checkbox"/> Payment support documentation appropriate based on work scope ?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received ?	
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<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

The invoice and supporting documentation have been reviewed and it is approved for payment.

Tony T. Thomas
Approving Authority

Date: 4/4/12

Balance after this payment \$21,900.36

Payment approved by the Board of Commissioners by Motion No. _____ or the Consent Agenda, at its meeting on _____. (If applicable)

Intend to



Connecting Your Business to the World

Invoice

Date	Invoice #
5/23/2012	1613

Bill To
Riviera Beach CRA Tocarra Thomas 2001 Broadway, Suite 300 Riviera Beach, Fl 33404

Job Title
Lakeview Park

Quantity	Description	Price
	Service: Graphics Fee to revise Lakeview Mailer, 4 x 6 foldover postcard, 4/black.	90.00

WE APPRECIATE YOUR BUSINESS.
THANK YOU.

We accept checks and major credit cards.
An additional 3% processing fee will be applied to all credit card payments.

Subtotal	\$90.00
Sales Tax (0.0%)	\$0.00
Total	\$90.00

Links Design and Print LLC
203 Palmetto Court
Jupiter, Florida 33458

Office Hours: Monday-Friday 8:00am to 5:00pm
Office: 561-747-1282
Email: service@linksdesignprint.com

Riviera Beach CRA Payment Authorization Checklist

Vendor Name: Link's Design & Print
 Control No.: Res 2012-09 Invoice No.: 1614
 Invoice Date: 5/24/12 Payment Amount: \$ 315.00
 Project Supervisor/Responsible Official: Darlene Hatcher

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed ?	<i>DH</i>
<input type="checkbox"/> Payment support documentation appropriate based on work scope ?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received ?	<i>DH</i>
<input type="checkbox"/> If final payment, have all deliverables been received ?	—
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ?	<i>D. Daniels</i>
<input type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	—
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	<i>D. Daniels</i>
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	<i>D. Daniels</i>

The invoice and supporting documentation have been reviewed and it is approved for payment.

Tony Telford
 Approving Authority

Date: 6/4/12

Payment approved by the Board of Commissioners by Motion No. _____ or the Consent Agenda, at its meeting on _____. (If applicable)

Balance after this pymt 21585 36
Entered this



Connecting Your Business to the World

Invoice

Date	Invoice #
5/24/2012	1614

Bill To
Riviera Beach CRA Darlene Hatcher 2001 Broadway, Suite 300 Riviera Beach, FL 33404

Job Title
NFL Gala Ad

Quantity	Description	Price
	Service: Graphics Fee to create/design - full page ad, 4/0 (3.5 hours x 90.00)	315.00

WE APPRECIATE YOUR BUSINESS.
THANK YOU.

We accept checks and major credit cards.
An additional 3% processing fee will be applied to all credit card payments.

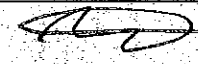


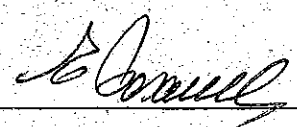

Subtotal	\$315.00
Sales Tax (0.0%)	\$0.00
Total	\$315.00

Links Design and Print LLC
203 Palmetto Court
Jupiter, Florida 33458

Office Hours: Monday-Friday 8:00am to 5:00pm
Office: 561-747-1282
Email: service@linksdesignprint.com

Riviera Beach CRA Payment Authorization Checklist

Vendor Name: Links Design & Print
 Control No.: _____ Invoice No.: 1620
 Invoice Date: 6/8/12 Payment Amount: \$ 270.00
 Project Supervisor/Responsible Official: T. N. Thomas

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed ?	
<input type="checkbox"/> Payment support documentation appropriate based on work scope ?	
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The invoice and supporting documentation have been reviewed and it is approved for payment.

Approving Authority _____

Date: _____

Release after this pmt \$21,315.36

Payment approved by the Board of Commissioners by Motion No. _____ or the Consent Agenda, at its meeting on _____. (If applicable)

Katered Blue

LINKS

Design & Print

Connecting Your Business to the World

Invoice

Date	Invoice #
6/8/2012	1620

Bill To
Riviera Beach CRA Tocarra Thomas 2001 Broadway, Suite 300 Riviera Beach, FL 33404

Job Title
In Bloom Foldover Card

Quantity	Description	Price
	Services: Graphic Design fee to create foldover card	270.00

WE APPRECIATE YOUR BUSINESS.
THANK YOU.

We accept checks and major credit cards.
An additional 3% processing fee will be applied to all credit card payments.

Subtotal	\$270.00
Sales Tax (0.0%)	\$0.00
Total	\$270.00

Links Design and Print LLC
203 Palmetto Court
Jupiter, Florida 33458

Office Hours: Monday-Friday 8:00am to 5:00pm
Office: 561-747-1282
Email: service@linksdesignprint.com

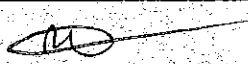
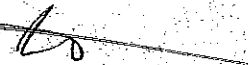



Riviera Beach CRA Payment Authorization Checklist

Vendor Name: Links Design & Print

Control No.: _____ Invoice No.: 1621

Invoice Date: 6/8/12 Payment Amount: \$ 180.00

Project Supervisor/Responsible Official: T.N. Thomas

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed ?	
<input type="checkbox"/> Payment support documentation appropriate based on work scope ?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received ?	
<input type="checkbox"/> If final payment, have all deliverables been received ?	—
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ?	
<input type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	—
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

The invoice and supporting documentation have been reviewed and it is approved for payment.

Date: _____

Approving Authority _____

Balance after this pmt \$ 21,135.36

Payment approved by the Board of Commissioners by Motion No. _____ or the Consent Agenda, at its meeting on _____. (If applicable)

Intermed Alia



Connecting Your Business to the World

Invoice

Date	Invoice #
6/8/2012	1621

Bill To
Riviera Beach CRA Tocarra Thomas 2001 Broadway, Suite 300 Riviera Beach, FL 33404

Job Title
In Bloom Flyer

Quantity	Description	Price
	Service: Graphic Design fee to create flyer	180.00

WE APPRECIATE YOUR BUSINESS.
THANK YOU.

We accept checks and major credit cards.
An additional 3% processing fee will be applied to all credit card payments.

Subtotal	\$180.00
Sales Tax (0.0%)	\$0.00
Total	\$180.00

Links Design and Print LLC
203 Palmetto Court
Jupiter, Florida 33453

Office Hours: Monday-Friday 8:00am to 5:00pm
Office: 561-747-1282
Email: service@linksdesignprint.com

Riviera Beach CRA Payment Authorization Checklist

Vendor Name: Misselhorn Media

Control No.: _____ Invoice No.: 1007

Invoice Date: 6/8/12 Payment Amount: \$ 427.50

Project Supervisor/Responsible Official: T.N. Thomas

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed ?	<u>[Signature]</u>
<input type="checkbox"/> Payment support documentation appropriate based on work scope ?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received ?	<u>[Signature]</u>
<input type="checkbox"/> If final payment, have all deliverables been received ?	—
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ?	<u>[Signature]</u>
<input type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	—
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	<u>[Signature]</u>
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	<u>[Signature]</u>

The invoice and supporting documentation have been reviewed and it is approved for payment.

Approving Authority

Date: _____

Balance after this pymt = \$ 2,960 -

Payment approved by the Board of Commissioners by Motion No. _____ or the Consent Agenda, at its meeting on _____ (If applicable)

Entered this

misselhornMedia LLC

INVOICE

DATE: 6/8/2012

INVOICE # 1007

130 Quayside Dr
Jupiter, FL 333477
Phone: 561-707-9568

BILL TO:

Rivera Beach CRA

2001 Broadway Ste 300
Riviera Beach FL 33404

DESCRIPTION	AMOUNT
-------------	--------

Website Edits and Additions for the month of March [Labor: 1.5 hours at \$45/hr]	67.50
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Website Edits and Additions for the month of April [Labor: 1 hr at \$45/hr]	45.00
--	-------

Website Edits and Additions for the month of May [Labor: 7 hr at \$45/hr]	315.00
--	--------

SUBTOTAL	\$427.50
----------	----------

OTHER COMMENTS:

- 1. Total payment due in 30 days
- 2. Please make check payable to Chad Misselhorn

OTHER	\$0.00
-------	--------

TOTAL	\$427.50
-------	----------

Make all checks payable to
Chad Misselhorn

If you have any questions about this invoice, please contact
Chad Misselhorn, 561-707-9568, cwylie@misselhornmedia.com

Thank You For Your Business

Riviera Beach CRA Payment Authorization Checklist

Vendor Name: Nexmill, Inc
 Control No.: Res No. 2012-07 Invoice No.: 2202
 Invoice Date: 5/31/12 Payment Amount: \$ 2,616.25
 Project Supervisor/Responsible Official: Darlene Hatcher

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed ?	<u>DH</u>
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope ?	<u>DH</u>
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received ?	<u>DH</u>
<input checked="" type="checkbox"/> If final payment, have all deliverables been received ?	<u>---</u>
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ?	<u>DH</u>
<input type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	<u>-</u>
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	<u>DH</u>
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	<u>DH</u>

The invoice and supporting documentation have been reviewed and it is approved for payment.

Tony R
 Approving Authority

Date: 6/4/12

Payment approved by the Board of Commissioners by Motion No. _____ or the Consent Agenda, at its meeting on _____. (If applicable)

Darlene Hatcher

RECEIVED



Nexmill, Inc.
222 Lakeview Ave #160-225
West Palm Beach, FL 33401
(561) 351-5906

RIVIERA BEACH COMMUNITY
REDEVELOPMENT AGENCY Invoice No.

2202

INVOICE

Customer

Name Riviera Beach CRA
Address 2001 Broadway #300
City Riviera Beach State FL 33404
Phone 561-844-3408

Date 5/31/2012
Order No. _____
Period _____
Terms on receipt

Qty	Description	Unit Price	TOTAL
2.00	Computer Work		
2.00	4/26 work on IT infrastructure docs	\$115.00	\$230.00
2.00	4/30 Blackberry Ent Server not updating; diagnose server reboot; research log errors; remove Exch Svr store limits; backup of Exch Svr not working; do a non-GRT b/u	\$115.00	\$230.00
0.50	5/1 look at b/u job, test GRT backup - failed	\$115.00	\$57.50
2.25	5/2 tbrown acct not syncing: diagnose; restart IIS, svc's; look at log errors; review DH doc edits; monitor syncing	\$115.00	\$258.75
3.75	5/3 check event log and backup onsite: test diagnose ipad and iphone; disable/detach tbrown acct from BES service; redo Exchange Server sync; delete duplicates from calendar; reset Outlook folder for TB and SE; check backup, move copy to RD1000	\$115.00	\$431.25
0.75	5/4 coord w/ DH re Carbonite renewal; swap RD1000 tapes	\$115.00	\$86.25
0.50	5/7 monitor backup; random failures; research; modify job	\$115.00	\$57.50
3.25	5/9,10 evaluate Quickbooks on staff computer for EP; fix; reconfigure backup on EP, staff laptop; check server logs; coord w/ DH re doc mangement/retention issues; chk b/u	\$115.00	\$373.75
1.25	5/14,17 still b/u failures; run manual non-GRT; mon synch;	\$115.00	\$143.75
0.75	5/21,22 copy b/u to RD100 drive; mon b/u and E.S. synch	\$115.00	\$86.25
4.75	5/29-31 corrupted calendar events; fix; ongoing b/u issue; contact Symantec: setup support account/initiate case;	\$115.00	\$546.25
1.00	May Server Monitoring	\$115.00	\$115.00
	SubTotal		\$2,616.25

22.75

Payment Details

- Cash
- Check
- Credit Card

Name N/A
CC # N/A
Expires N/A

Shipping & Handling	
Taxes	
TOTAL	\$2,616.25

Office Use Only

Thank you for your business

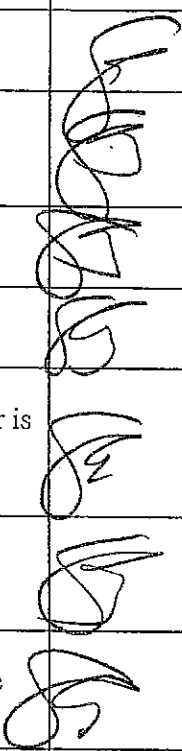
Riviera Beach CRA Payment Authorization Checklist

Vendor Name: SF Holden - Continuing Services Contract - Appraisals


Control No.: _____ Invoice No.: 2629

Invoice Date: May 17, 2012 Payment Amount: \$ 2,250.

Project Supervisor/Responsible Official: Scott Evans

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed ?	
<input type="checkbox"/> Payment support documentation appropriate based on work scope ?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received ?	
<input checked="" type="checkbox"/> If final payment, have all deliverables been received ?	
<input type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ?	
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
<input type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

The invoice and supporting documentation have been reviewed and it is approved for payment.



Approving Authority

Date: _____

Payment approved by the Board of Commissioners by Motion No. _____ or the Consent Agenda, at its meeting on _____. (If applicable)

Intend Beia



REAL ESTATE APPRAISERS AND CONSULTANTS
Licensed Real Estate Broker

Square Lake Centre, Suite 10 8259 North Military Trail Palm Beach Gardens, Florida 33410-6352
(561) 626-2004 Fax (561) 622-7631

TO:
Scott Evans, AICP
Director of Planning
Riviera Beach Community Redevelopment Agency
2001 Broadway, Suite 300
Riviera Beach, FL 33404

INVOICE 2629
SERVICE: Real Estate Appraising
DATE: May 17, 2012

DESCRIPTION	HOURS	RATE	AMOUNT
A summary appraisal of two individual ownerships within the Riviera Beach CRA:			
An improved parcel located at the NW corner of W 11th Street and Avenue E and,			\$ 1,500.00
An undeveloped parcel located on the north side of W 16th Street, 150' east of Avenue E,			\$ 750.00
Both in the City of Riviera Beach, FL			\$ 2,250.00
		TOTAL	\$ 2,250.00

Philip M. Holden, MAI
State-Certified General Real Estate Appraiser RZ 1666
Sharon L. Morgan
State-Certified General Real Estate Appraiser RZ 626
Federal ID# 59-1033342

Make checks payable to S. F. Holden, Inc.
Overdue accounts subject to a service charge of 1% per month.

Riviera Beach CRA Payment Authorization Checklist

Vendor Name: The Palm Beach Consulting Group
 Control No.: 18) Res 2011-37 Invoice No.: 02102010-80
 Invoice Date: 6/1/12 Payment Amount: \$ 6,487.50
 Project Supervisor/Responsible Official: Tony T. Brown

	Reviewed/Approved by
<input type="checkbox"/> Project "scope of work and deliverables" reviewed ?	
<input type="checkbox"/> Payment support documentation appropriate based on work scope ?	
<input type="checkbox"/> Deliverables due with this invoice have been received ?	
<input checked="" type="checkbox"/> If final payment, have all deliverables been received ?	—
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ?	<i>J. Caswell</i>
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	—
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	<i>J. Caswell</i>
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	<i>J. Caswell</i>

The invoice and supporting documentation have been reviewed and it is approved for payment.

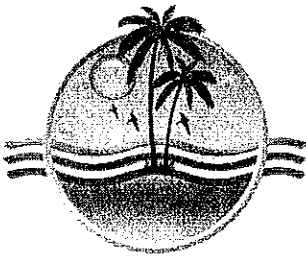
Tony T. Brown
 Approving Authority

Date: 4/4/12

Balance after this payment \$13,400 -

Payment approved by the Board of Commissioners by Motion No. _____ or the Consent Agenda, at its meeting on _____. (If applicable)

Letonia Diaz



The Palm Beach Consulting Group, LLC

*6406 Blue Bay Circle
Lake Worth, FL 33467*

Invoice

Bill To:
Riviera Beach CRA 2001 Broadway, Suite 300 Riviera Beach, FL 33404

Date	Invoice #
6/1/2012	02102010-80

Description	Amount
Professional Consulting Services - Riviera Beach CRA. Project financial administration and management accounting; project budgeting; and, related Agency support activities per contract. May 1 - 15, 2012 and May 16 - 31, 2012 Time Reports, along with a Project Activities report and task Summary for the month of May 2012 attached.	6,487.50
Total	\$6,487.50

(561) 315-5243

ABroussard@PalmBeachConsulting.com

The Palm Beach Consulting Group, LLC
Project Activities for the Month of May 2012

1. Accounting and Operations

Assisted the Staff Accountant and staff with accounting and budget issues and related accounting support services.

2. Executive Director Work Orders and Special Projects

- a. Participated in Viking/LWLP project planning discussions.
- b. Made revisions to and completed the methodology for the 2012 CRA/City Services Fee and assisted in the preparation of the required interlocal agreement.
- c. Worked on updating the Agency's long-range cash and financial condition forecast.
- d. Participated in Agency staff and EDT meetings.
- e. Participated in project financing strategy discussions.

3. Policies & Procedures

Prepared updates to the Agency's procurement policies and procedures, incorporating pertinent sections of the City's revised Procurement Code.

4. Riviera Beach CDC Project Activities

- a. Completed 501 (c)(3) tax-exemption application.
- b. Obtained federal Employer Identification Number
- c. Assisted staff with RBCDC/CHDO budget planning and operational issues.


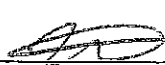



The Palm Beach Consulting Group, LLC
Riviera Beach Community Redevelopment Agency - Project Administration
Summary for the Month of May 2012

Total Time: 43.25

Task Number	Description	Total Hours
1.00	Project Planning and Administration	1.00
2.00	Accounting and Operations	16.75
3.00	Audit	0.00
4.00	Manage Redevelopment Program Budget	0.00
5.00	Staff Development Executive Team Committee	0.00
6.00	Executive Director Work Orders and Special Projects	8.75
7.00	Real Estate Owned Projects	0.00
8.00	City/CRA Interlocal Agreements	2.00
9.00	Requests for Proposal/Qualifications	0.00
10.00	Policies & Procedures	0.00
11.00	Riviera Beach CDC Projects	14.75
Total Time		43.25

Riviera Beach CRA Payment Authorization Checklist

Vendor Name: Treehuggers
Res (6) 2012-84 \$1839.68
 Control No.: Res (6) 2011-40 Invoice No.: 2707
\$2358.75
 Invoice Date: 5/15/12 Payment Amount: \$ 4,198.43
 Project Supervisor/Responsible Official: T. N. Thomas

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed ?	
<input type="checkbox"/> Payment support documentation appropriate based on work scope?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received ?	
<input type="checkbox"/> If final payment, have all deliverables been received ?	
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ?	
<input type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	—
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

The invoice and supporting documentation have been reviewed and it is approved for payment.

Tony T. R
 Approving Authority

Date: 6/12/12

Payment approved by the Board of Commissioners by Motion No. _____ or the Consent Agenda, at its meeting on _____. (If applicable)

Latundia

Tree Huggers Landscaping & Nursery LLC

13615 61 Lane North
 West Palm Beach, FL 33412

Invoice

Date	Invoice #
5/15/2012	2707

Bill To
Riviera Beach CRA Tocarra Thomas 2001 Broadway, Suite 300 Riviera Beach, FL 33404

Terms	Due Date
Net 30	6/14/2012

Description	Qty	Rate	Amount
Landscape Maintenance Services (05/2012)	1.00	2,358.75	2,358.75
Irrigation Repairs	1.00	1,839.68	1,839.68

Thank you for your business.	Total	\$4,198.43
	Payments/Credits	\$0.00
	Balance Due	\$4,198.43

Phone #	Fax #
561-319-4131	561-795-6761