

2. REQUEST FOR THE APPROVAL OF CONSULTANTS'/VENDORS'
INVOICES: Paul Skyers
(ATTACHMENT - #2)

Professional Services Invoices for Board Approval

Paul Skyers 3,400.00

\$ 3,400.00

Paul Skyers
 2001 Braodway, Suite 210
 Riviera Beach, FL 33404

Invoice No. 3346

INVOICE

Customer

Name Riviera Beach Community Redelopment Agency
 Address 2001 Broadway, Suite 300
 City Riviera Beach State FL ZIP 33404
 Phone

Misc

Date 3/28/2011
 Order No. RBCRA-2011-0120
 Rep
 FOB

Qty	Description	Unit Price	TOTAL
8	Completed Incentive Procedure Manual review with BRIC & Finalized Grant Intake Forms in collaboration with BRIC <i>Note: Work Estimate for the Compilation of the Econ Development Incentives Procedure Manual into a format similar to the CRA's Policy & Procedure Manual will have to be revisited</i>	\$ 50.00	\$ 400.00
5	Completed modifications to the Strategic Enhancement Grant	\$ 50.00	\$ 250.00
40	Re-designed Comprehensive Enhancement Grant Pgm - transformed it into a newly designed Properties of Distinction Program	\$ 50.00	\$ 2,000.00
8	Properties of Distinction Program: - Developed an 8-page bi-fold brochure mock-up for the Incentive Pgm.	\$ 50.00	\$ 400.00
5	Finalized Grant Sourcing Work for YouthBuild - identified opportunities with Community Fdn, Lost Tree Fdn as well as a major Regional Program Development Opportunity	\$ 50.00	\$ 250.00
1	Business Assistance Programs: Initiated Document Intake with Johnny Longboats	\$ 50.00	\$ 50.00
1	Initiated Loan Fund Formation discussin with Ctr for Enterprise Oppty	\$ 50.00	\$ 50.00
Ref: Professional Services Agreement between Riviera Beach Community Redevelopment Agency and Paul Skyers, Independent Consultant February 10th, 2011			

SubTotal \$ 3,400.00
 Shipping

Payment

Check

Tax Rate(s)

Comments

Name
 CC #
 Expires

TOTAL \$ 3,400.00

Office Use Only

This Invoice is due on receipt.

It has been a pleasure serving you



Riviera Beach Community
Redevelopment Agency

WORK ORDER

2001 Broadway, Suite 300
Riviera Beach, FL 33404
(561) 844-3408
tbrown@rbkra.org

W.O. NO. RBCRA-2011-0120
DATE April 8, 2011
CUSTOMER ID SKY-2010-02

TO Paul Skyers
Independent Consultant
2001 Broadway
Riviera Beach, FL 33404
(561) 789-2132

JOB Economic Development & Community
Development Services for March - June
2011

Est. Hours	DESCRIPTION	Hourly Rate	LINE TOTAL
10.00	Format Policy & Procedures Manual; Finalize Grant Intake Forms in collaboration with BRIC	\$ 50.00	\$ 500.00
5.00	Complete modifications to the Strategic Enhancement Grant	50.00	250.00
40.00	Redesign the Comprehensive Enhancement Grant Pgm - define: Scope & Criteria, etc. + design a 3yr Plan of Services	50.00	2,000.00
80.00	Properties of Distinction Program: Assist in development & Tenant Recruitment Provide input in collateral development	50.00	4,000.00
20.00	Grant Writing / Workforce Development Create Collaboration/Funding stream for YouthBuild Florida Training Services Secure Banf of America Grant for this initiative Business Assistance Programs	50.00	1,000.00
4.00	M&TA for Buddies	50.00	200.00
4.00	M&TA for Johnny Long Boats/Ocean Mall	50.00	200.00
TBD	M&TA for Center for Enterprise Opportunity	50.00	
			SUBTOTAL \$ 8,150.00
			SALES TAX
			TOTAL \$ 8,150.00

Make all checks payable to Paul Skyers
THANK YOU FOR YOUR BUSINESS!