

Riviera Beach Community Redevelopment Agency Strategic  
Enhancement Incentive Program Option  
Description & Criteria

This program option awards grant funds to improve commercial real property. The program focus is on improving the property located along the major right-of-way corridors in the CRA. The applicant is required to invest up to \$10,000 for improvements to building and/or site. The applicant will be eligible for a grant from the CRA for up to \$40,000, based on \$1 private, for every \$4 public match. Grant awards cannot exceed \$40,000; however, applicants match can exceed \$10,000. Applicants requiring CRA grant awards exceeding \$40,000 must apply to the Comprehensive Enhancement Incentive Option, described below.

The following condition will be determined by the CRA, based on a case by case basis:

If Application requires the following:

- Business Plan
- Rendering
- Interior Design Plan

(Maximum reimbursement amounts for each of the above costs cannot exceed \$750)

Riviera Beach Community Redevelopment Agency  
Incentive Grant Program Procedures

1. APPLICATION DRAFT- preliminary application completed by business, assisted by BRIC, and submitted to the CRA to discuss the business improvement and limits and conditions of available incentive programs.
2. PLANNING DEPARTMENT MEETING, (optional based on code requirements) - with Planner for zoning and land use determinations regarding construction and renovation plans.
3. FINAL APPLICATION SUBMITTAL TO CRA PROJECT MANAGER- to be placed on the next available CRA Commission agenda.
4. COMMUNITY REDEVELOPMENT AGENCY COMMISSION, REVIEW FOR APPROVAL/DENIAL.
5. CRA GRANT EXECUTION- CRA staff sends letter to applicant indicating CRA decision. If approved, CRA staff executes grant agreement award(s) - within 1 week of CRA approval.

NOTE: A business plan, exterior rendering, or interior design plan may be required, as determined by CRA, and would be an allowable reimbursable if incentive grant is approved.

Riviera Beach Community Redevelopment Agency  
Strategic Enhancement Incentive Program Option  
Application Form

Date of Application:

1. Business Name/Project Address:

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2. Applicant Name:

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Address of Applicant:

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Phone:

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Fax:

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Email:

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3. Total Project Cost:

\$

*Note: Attach 3 construction bids, signed  
& dated by licensed contractors*

*(CRA award cannot exceed \$4 to \$1 of applicants cost,  
maximum CRA award cannot exceed \$40,000)*

• CRA Award: \$

• Applicant Cost : \$

4. Project Description:

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5. Does the applicant own project property? Yes \_\_\_\_\_ No \_\_\_\_\_

If No, has the applicant secured approval? Yes \_\_\_\_\_ No \_\_\_\_\_

*(If applicant does not own project property,  
list owner name and contact information):*

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Applicant Name: \_\_\_\_\_

Applicant Signature & Date: \_\_\_\_\_

Owners Name: \_\_\_\_\_

Owners Signature & Date: \_\_\_\_\_

(If different from applicant)

Please Note

Property to be improved must be free of all municipal liens and judgments. This provision can be waived by the CRA Board of Commissioners upon grant approval.

The Strategic Enhancement Incentive Program Option awards are contingent on funding availability and CRA Commission approval, and are not an entitlement. Approvals and conditions of the grant award are at the sole discretion of the CRA Commission and must be consistent with the Community Redevelopment Plan.